Self Enquiry Life Fellowship

SWAMAHIMAN VOLUNTEER HOURS LOG

Month(s) _____ Year _____ TOTAL HOURS

Name _____ Email _____

Phone _____ City _____ State _____

Time for each category (see descriptions below)

DATE (dd/mo)	TASKS	EVENT	FUNDRAISING	OUTREACH	MONASTERY	MISC.	TOTAL
	Total hours for this time period:						

Volunteer Signature _____ Date (dd/mo/yr) _____

Description of Categories

Event Event planning, venue research, event advertisement, event coordination, ushering, sign-in desk, sales desk, set-up or clean-up before and after events, and all other activities relating to fellowships, workshops, retreats and banquets.

Fundraising Service related to fundraising activities but not at an event, including: calls to potential donors, meetings with prospective donors, time spent collecting donations.

Outreach Activities in which you interface with the community on behalf of the Organization to introduce the community to our service and mission which are not directly related to an event; this can also include making donations to other nonprofit organizations on behalf of Self Enquiry Life Fellowship.

Monastery Service at the monastic residence including cleaning, cooking, gardening, harvesting and upkeep.

Miscellaneous Any activity not included above (please list in the "Tasks" column).

For office use only

Entered by

_____

Date

_____